ACREE

Community Development District

NOVEMBER 12, 2024



Acree Community Development District 475 West Town Place Suite 114 St. Augustine, Florida 32092

1-877-304-9269 Code: 5301710

November 5, 2024

Board of Supervisors Acree Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Acree Community Development District will be held Tuesday, November 12, 2024 at 10:00 a.m. at 1000 Riverside Avenue, Suite 600, Jacksonville, Florida 32204.

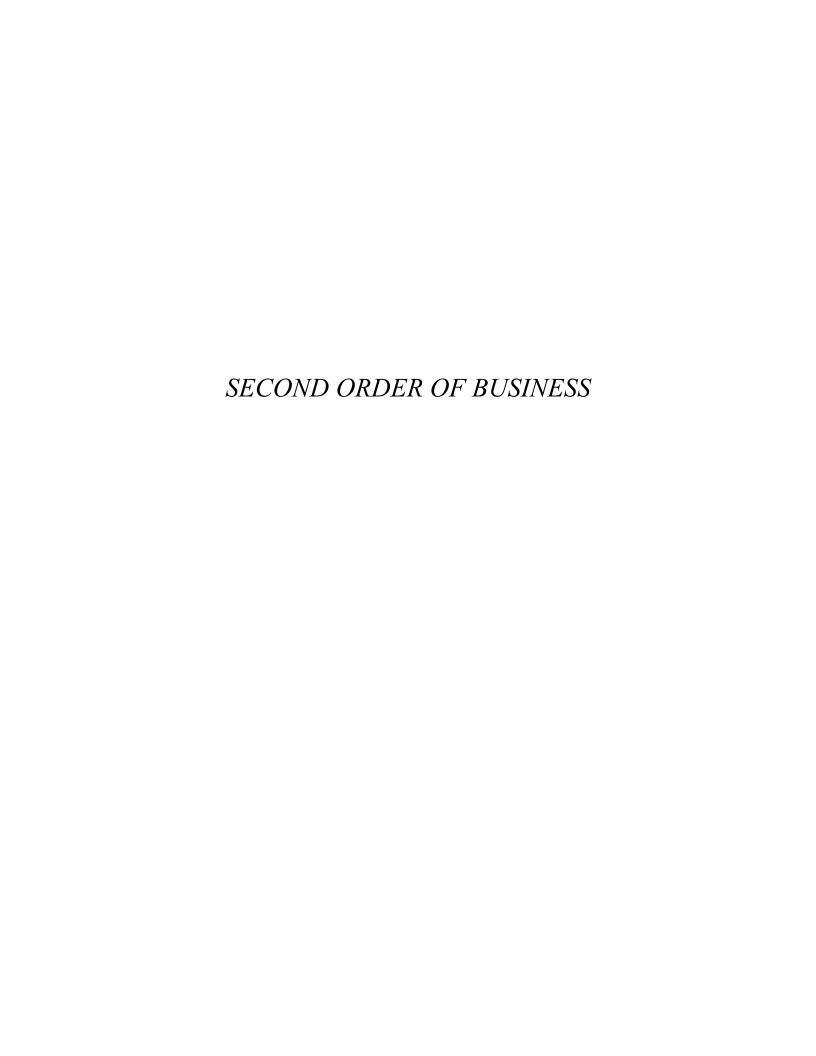
Audit Committee Meeting

- I. Roll Call
- II. Review and Selection of Audit RFP Criteria
- III. Other Business
- IV. Adjournment

Regular Meeting

- I. Roll Call
- II. Public Comments (regarding agenda items below)
- III. Organizational Matters
 - A. Acceptance of Resignation from Supervisor Beauchamp
 - B. Appointment of New Supervisor to Fill the Unexpired Term of Office (11/28)
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Election of Officers, Resolution 2025-01
- IV. Consideration of Minutes of the October 8, 2024 Meeting

- V. Acceptance of Audit Committee's Recommendation; Approval of Audit Criteria and Authorization for Staff to Publish an RFP for Auditing Services
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
- VII. Supervisor's Request and Public Comments
- VIII. Consideration of Funding Request No. 8
 - IX. Financial Statements as of September 30, 2024
 - X. Next Scheduled Meeting December 10, 2024 @ 10:00 a.m.
 - XI. Adjournment



ACREE COMMUNITY DEVELOPMENT DISTRICT AUDITOR SELECTION EVALUATION CRITERIA

1. Ability of Personnel.

(20 Points)

(E.g., geographic location of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

2. Proposer's Experience.

(20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other or current Community Development District(s) in other contracts; character, integrity, reputation of Proposer, etc.)

3. Understanding of Scope of Work.

(20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services.

(20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

5. Price. (20 Points)***

Points will be awarded based upon the lowest total proposal for rendering the services and the reasonableness of the proposal.

Total (100 Points)

^{***}Alternatively, the Board may choose to evaluate firms without considering price, in which case the remaining categories would be assigned 25 points each.



A.

From: Joshua Beauchamp < josh_beauchamp@icloud.com >

Subject: Acree and Darby Boards

Date: November 6, 2024 at 9:20:40 AM EST

To: dlaughlin@gmsnf.com

Daniel,

I'm unsure if you're the correct person I need to alert to this but I am no longer the Communications Director with Corner Lot as the position was eliminated.

As such, I'll need to resign from the Darby and Acree boards, effective immediately.

Please let me know what you need from me.

Thank you.

Josh Beauchamp

E: josh beauchamp@icloud.com

C: 904-868-9931



RESOLUTION 2025-01

A RESOLUTION DESIGNATING OFFICERS OF THE ACREE COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Acree Community Development District at a regular business meeting held on November 12, 2024 desires to elect the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ACREE COMMUNITY DEVELOPMENT DISTRICT:

1.

	Chairman
	Vice-Chairman
Daniel Laughlin	Secretary
Daniel Laughlin	Treasurer
James Oliver	Assistant Treasurer
Marilee Giles	
Darrin Mossing	
Marilee Giles	Assistant Secretary
James Oliver	
Darrin Mossing	
PASSED AND ADOPTED T	THIS 12 th DAY OF NOVEMBER, 2024.
	Chairman / Vice Chairman



MINUTES OF MEETING ACREE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Acree Community Development District was held Tuesday, October 8, 2024 at 10:00 a.m. at 1000 Riverside Avenue, Suite 600, Jacksonville, Florida.

Present and constituting a quorum:

Chairman
Supervisor
Supervisor
Supervisor

Also present:

Daniel Laughlin	District Manager
Wes Haber by phone	District Counsel
Bill Schaefer by phone	District Engineer
Walt Schwartz	Corner Lot
Justin Holmes	Corner Lot
Jeremy Wannamaker	Corner Lot

The following is a summary of the actions taken at the September 10, 2024 regular meeting of the Board of Supervisors of the Acree Community Development District.

FIRST ORDER OF BUSINESS Roll Call

Mr. Laughlin called the meeting to order at 10:12 a.m. and called the roll. Four Board members were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS Public Comments (regarding agenda items below)

Mr. Laughlin stated no members of the public were present.

September 10, 2024 Acree CDD

THIRD ORDER OF BUSINESS

Consideration of Minutes of the September 10, 2024 Meeting

Mr. Laughlin presented the minutes of the September 10, 2024 meeting and asked if there were any questions, comments, or revisions. The Board had no changes to the minutes.

On MOTION by Mr. Beauchamp, seconded by Mr. Egger, with all in favor, the Minutes of the September 10, 2024 Meeting, were approved 4-0.

FOURTH ORDER OF BUSINESS Appointment of Audit Committee

Mr. Laughlin noted the Board appointed themselves as Audit Committee and authorized staff to issue an RFP.

On MOTION by Mr. Leone, seconded by Mr. Beauchamp, with all in favor, the Appointment of the Board of Supervisors as the Audit Committee and Authorizing Staff to Issue RFP, was approved 4-0.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had nothing to report unless there are any questions.

B. Engineer

Mr. Schaefer had nothing specific to report. He prepared a draft of the Engineer's Report on September 9th which was plot G and they were looking to move forward with that.

C. Manager

Mr. Laughlin had nothing to report.

SIXTH ORDER OF BUSINESS

Supervisor's Request and Public Comments

Mr. Laughlin noted there is no public present, next item forward.

SEVENTH ORDER OF BUSINESS Consideration of Funding Request No. 7

Mr. Laughlin presented funding request No. 7 totaling \$6,969.29. If no questions or comments, looking for a motion to approve.

September 10, 2024 Acree CDD

On MOTION by Mr. Leone, seconded by Mr. Egger, with all in favor, Funding Request No. 7, was approved 4-0.

EIGHTH ORDER OF BUSINESS Financial Statements as of August 31, 2024

Mr. Laughlin presented the financial statements as of August 31st. No action is required by the Board.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – November 12, 2024

@ 10:00 a.m.

Mr. Laughlin stated that the next scheduled meeting is November 12th at 10:00 a.m. at the corner lot office.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Laughlin adjourned the meeting.

On MOTION by Mr. Egger, seconded by Mr. Beauchamp, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary	\overline{c}	Chairman/Vice Chairman



ACREE COMMUNITY DEVELOPMENT DISTRICT AUDITOR SELECTION EVALUATION CRITERIA

1. Ability of Personnel.

(20 Points)

(E.g., geographic location of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

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(20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other or current Community Development District(s) in other contracts; character, integrity, reputation of Proposer, etc.)

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(20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services.

(20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

5. Price. (20 Points)***

Points will be awarded based upon the lowest total proposal for rendering the services and the reasonableness of the proposal.

Total (100 Points)

^{***}Alternatively, the Board may choose to evaluate firms without considering price, in which case the remaining categories would be assigned 25 points each.



Acree

Community Development District

Funding Request #8

October 31, 2024

	PAYEE	GENERAL FUND	
		FY25	
1	Department of Economic Opportunity Inv# 89630 - FY2024 Special District Fee - 10/2/2023	\$	175.00
2	Governmental Management Services Inv# 18 - Management Fees - October 2024		4,014.22
	TOTAL	\$	4,189.22
	Total Funding Request	\$	4,189.22

Please make check payable to:

Acree Community Development District

475 West Town Place Ste 114 St Augustine FL 32092

FloridaCommerce, Special District Accountability Program

Fiscal Year 2024 - 2025 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/01/2024				Invoice No: 91656
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2024:
				\$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

000007

Acree Community Development District

STEP 4: Make a copy of this document for your records.

Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to 850.717.8430.

Mr. Wesley Haber Kutak Rock LLP 107 West College Avenue Tallahassee, Florida 32301



Paid online 10/21/24

2. Telephone:	850-692-7300 Ext:
3. Fax:	850-692-7319
4. Email:	Wesley.Haber@kutakrock.com
5. Status:	Independent
6. Governing Body:	Elected
7. Website Address:	Not on file - Due by the end of the first fiscal year after creation. https://acreecdd.com/
8. County(ies):	Duval
9. Special Purpose(s):	Community Development
10. Boundary Map on File:	07/06/2023; please see the attached updated map
11. Creation Document on File:	07/06/2023
12. Date Established:	01/25/2023
13. Creation Method:	Local Ordinance
14. Local Governing Authority:	City of Jacksonville
15. Creation Document(s):	Ordinance 2022-852-E ; 2024-25-E
16. Statutory Authority:	Chapter 190, Florida Statutes
17. Authority to Issue Bonds:	Yes
18. Revenue Source(s):	Assessments
STEP 2: Sign and date to certify accura By signing and dating below, I do hereb Registered Agent's Signature:	by certify that the profile above (changes noted if necessary) is accurate and complete: Date 10.15.2024
STEP 3: Pay the annual state fee or ce a. Pay the Annual Fee: Pay the annual b. Or, Certify Eligibility for the Zero I the best of my knowledge and belief, Bocomplete, and made in good faith. I und 1 This special district is not a compublic Accountant; and, 2 This special district is in compliant Department of Financial Services (DFS)	al fee by following the instructions at www.FloridaJobs.org/SpecialDistrictFee. Fee: By initialing both of the following items, I, the above signed registered agent, do hereby certify that to OTH of the following statements and those on any submissions to the Department are true, correct, derstand that any information I give may be verified. ponent unit of a general purpose local government as determined by the special district and its Certified ince with its Fiscal Year 2022 - 2023 Annual Financial Report (AFR) filling requirement with the Florida and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a and has included an income statement with this document verifying \$3,000 or less in revenues for the
Department Use Only. Approved:	Dellied I/easul

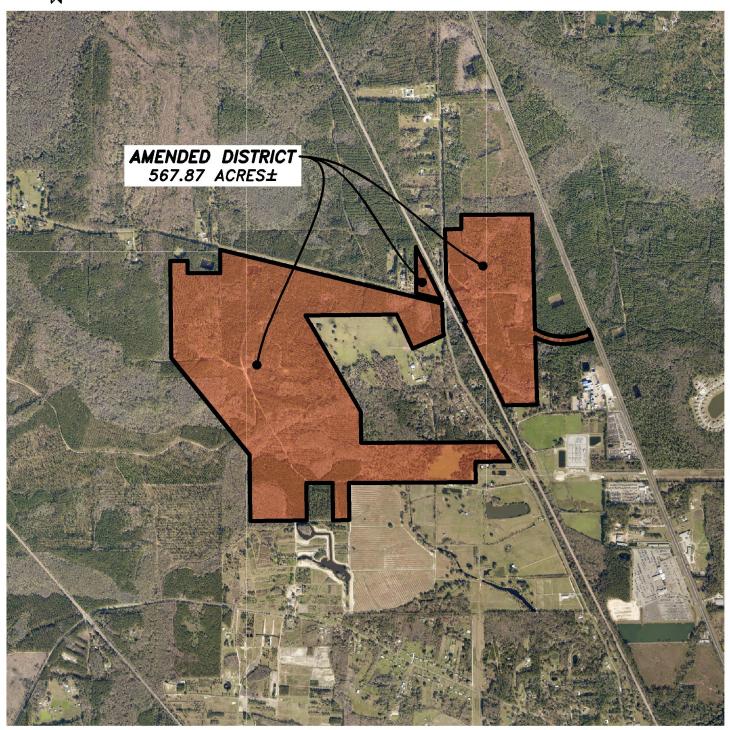
STEP 5: Email this document to SpecialDistricts@Commerce.fl.gov or mail it to FloridaCommerce, Bureau of Budget Management, 107 East

EXHIBIT TO SHOW NEW DISTRICT MAP OF PROPERTY A PORTION OF SECTIONS 26, 33, 34, 35 AND A PORTION OF SECTION 39 OF THE LEVI SPARKMAN GRANT, TOWNSHIP 1 NORTH, RANGE 25 EAST, TOGETHER WITH A PORTION OF SECTION 42 OF THE LEVI SPARKMAN GRANT, TOWNSHIP 1 SOUTH, RANGE 25 EAST, DUVAL COUNTY, FLORIDA.



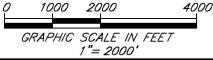
LEGEND:

AMENDED DISTRICT



GENERAL NOTES:

1) THIS IS NOT A SURVEY. 2) EXHIBIT TO SHOW AMENDED DISTRICT MAP OF PROPERTY.





THIS ITEM HAS BEEN ELECTRONICALLY SIGNED AND SEALED USING A DIGITAL SIGNATURE. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

14775 Old St. Augustine Road, Jacksonville, FL. 32258 : (904) 642–8550 Fax: (904) 642–4165 Certificate of Authorization No.: LB 3624 Tel: (904) 642-8550

SCALE: ___1"=2000' DATE: SEPTEMBER 1, 2023 BOB L. PITTMAN
PROFESSIONAL SURVEYOR AND MAPPER
STATE of FLORIDA PSM No. 4827



Thank you for paying the annual special district state fee electronically.

Transaction Confirmation and Receipt

Print this page for your records.

Special District: Acree Community Development District

Transaction No: 11819637
Payment Date: 10/21/2024

Invoice Number: 91656 Amount Paid: 175.00

Full Name: Wesley Haber

Address: 107 West College Avenue

Tallahassee, Florida 32301

Phone Number: 850-692-7300

Email Address: Wesley.Haber@kutakrock.com

Prepare and Provide Your Annual Update

To ensure that the Official List of Special Districts remains up-to-date, complete the annual update process as follows, even if no changes are necessary.

Steps:

- Review the information on the Special District State Fee Invoice and Profile Update document.
- 2. Mark any changes directly on the document.
- 3. Write "Paid online" and the date paid directly on the document.

- 4. Sign and Date the document
- 5. Email the document to SpecialDistricts@Commerce.fl.gov) or mail it to:

Florida Department of Economic Opportunity Bureau of Budget Management 107 East Madison Street, MSC 120 Tallahassee, Florida 32399-4124

*

Make another Payment (/PayInvoice/AnotherPayment)

FLORIDACOMMERCE

Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

Invoice

Invoice #: 18

Invoice Date: 10/1/24 **Due Date:** 10/1/24

Case:

P.O. Number:

Bill To:

Acree CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - October 2024		3,750.00	3,750.00
Website Administration - October 2024		100.00	100.00
Information Technology - October 2024		150.00	150.00
Office Supplies		0.03	0.03
Postage		0.69	0.69
Copies		13.50	13.50

\$4,014.22			
\$0.00			
\$4,014.22			



Acree

Community Development District

Unaudited Financial Reporting

September 30, 2024



Table of Contents

1	Balance Sheet
2	General Fund Income Statement
3	Month to Month
4	Developer Contributions

Acree

Community Development District

Combined Balance Sheet

September 30, 2024

	(General Fund		
Assets:				
Cash:				
Operating Account	\$	15,523		
Assessments Receivable		-		
Due from Developer		6,442		
Total Assets	\$	21,965		
Liabilities:				
Accounts Payable	\$	4,470		
Accounts FICA Payable		-		
Due to Debt Service		-		
Total Liabilites	\$	4,470		
Fund Balance:				
Nonspendable:				
Prepaid Items	\$	-		
Deposits		-		
Unassigned		17,494		
Total Fund Balances	\$	17,494		
Total Liabilities & Fund Balance	\$	21,965		

Acree

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30,2024

	Adopted		Prorated Budget		Actual			
		Budget	Thru	u 09/30/24	Thru	1 09/30/24		Variance
Revenues:								
Developer Contributions	\$	125,893	\$	125,893	\$	26,942	\$	(98,951)
Interest Income		-		-		-		-
Total Revenues	\$	125,893	\$	125,893	\$	26,942	\$	(98,951)
Expenditures:								
General & Administrative:								
Supervisor Fees	\$	12,000	\$	12,000	\$	-	\$	12,000
FICA Expense		918	-	918		-		918
Engineering		12,000		12,000		-		12,000
Attorney		25,000		25,000		9,457		15,543
Assessment Administration		5,000		5,000		-		5,000
Management Fees		45,000		45,000		9,000		36,000
Dissemination		7,500		7,500		-		7,500
Information Technology		1,800		1,800		1,800		-
Website Maintenance		1,200		1,200		1,200		-
Telephone		500		500		23		477
Postage & Delivery		1,500		1,500		25		1,475
Insurance		5,500		5,500		5,000		500
Printing & Binding		1,200		1,200		212		988
Legal Advertising		5,000		5,000		931		4,069
Other Current Charges		600		600		313		287
Office Supplies		1,000		1,000		2		998
Dues, Licenses & Subscriptions		175		175		175		-
Total General & Administrative	\$	125,893	\$	125,893	\$	28,140	\$	97,754
Excess (Deficiency) of Revenues over Expenditures	\$	-	\$	-	\$	(1,198)	\$	(196,705)
Other Financing Sources/(Uses):								
Transfer In/(Out)	\$	-	\$	-	\$	-	\$	-
Total Other Financing Sources/(Uses)	\$	-	\$	-	\$	-	\$	-
Net Change in Fund Balance	\$	-	\$	-	\$	(1,198)	\$	(196,705)
Fund Balance - Beginning	\$	-			\$	18,692		
Fund Balance - Ending	\$	-			\$	17,494		

Acree
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	Мау	June	July	Aug	Sept	Total
Revenues:													
Developer Contributions	\$ 8,582 \$	2,556 \$	1,611 \$	2,173 \$	1,067 \$	1,027 \$	1,203 \$	1,077 \$	1,205 \$	2,181 \$	2,492 \$	1,769 \$	26,942
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 8,582 \$	2,556 \$	1,611 \$	2,173 \$	1,067 \$	1,027 \$	1,203 \$	1,077 \$	1,205 \$	2,181 \$	2,492 \$	1,769 \$	26,942
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
FICA Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-	-	-	-	
Attorney	2,227	1,541	609	1,173	2,550	-	136	459	108	655	-	-	9,457
Assessment Administration	-	-	-	-	-	-	-	-	-	-	-	-	-
Management Fees	750	750	750	750	750	750	750	750	750	750	750	750	9,000
Dissemination	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Website Maintenance	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Telephone	-	10	-	-	-	-	-	-	-	8	-	5	23
Postage & Delivery	20	2	1	-	-	-	1	-	-	-	1	-	25
Insurance	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Printing & Binding	112	2	1	-	1	27	-	1	44	2	22	1	212
Legal Advertising	-	-	-	-	-	-	-	76	556	127	100	73	931
Other Current Charges	55	16	18	18	19	99	20	12	11	12	20	14	313
Office Supplies	0	1	0	-	-	-	0	-	-	-	0	-	2
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 8,590 \$	2,571.57 \$	1,629.17 \$	2,191.04 \$	3,569.89 \$	1,125.35 \$	1,156.78 \$	1,548.18 \$	1,718.06 \$	1,803.93 \$	1,142 \$	1,093 \$	28,140
Excess (Deficiency) of Revenues over Expenditures	\$ (8) \$	(16) \$	(18) \$	(18) \$	(2,503) \$	(99) \$	46 \$	(471) \$	(513) \$	377 \$	1,350 \$	676 \$	(1,198)
Other Financing Sources/Uses:													
Transfer In/(Out)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources/Uses	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	•
Net Change in Fund Balance	\$ (8) \$	(16) \$	(18) \$	(18) \$	(2,503) \$	(99) \$	46 \$	(471) \$	(513) \$	377 \$	1,350 \$	676 \$	(1,198)

Acree Community Development District Developer Contributions/Due from Developer

Funding Request #	Date Date Prepared Payment Received		Check Amount		Total Funding Request FY24		Total Funding Request FY25		Capital (Due to Developer)		Over and (short) Balance Due	
1	5/17/23	8/2/23	\$ 20,250.00	\$	-			\$	-	\$	-	
2	9/8/23	10/25/24	\$ 10,942.59	\$	-			\$	-	\$	-	
3	2/11/24	3/6/24	\$ 19,365.47	\$	14,749.70			\$	-	\$	-	
4	4/30/24	7/3/24	\$ 5,750.36	\$	5,750.36			\$	-	\$	-	
5	7/1/24	10/11/24	\$ 2,180.55	\$	2,180.55			\$	-	\$	-	
6	8/31/24	10/11/24	\$ 2,492.09	\$	2,492.09			\$	-	\$	-	
7	9/30/24			\$	1,769.29	\$	5,200.00	\$	-	\$	6,969.29	

Due from Developer	\$ 60,981.06	\$ 26,941.99	\$ 5,200.00	\$ -	\$ 6,969.29
Total Developer Contributions		\$ 26,941.99	\$ 5,200.00	\$ -	